

**INTERNATIONAL SOCIETY OF GLASS BEADMAKERS**  
**Grapevine Beadmaker's Society**  
**CODE OF REGULATIONS**

**Article I**

NAME, LOCATION, AND PURPOSE

Section 1.1- Name. The name of this chapter of the International Society of Glass Beadmakers, Inc. will be the Grapevine Beadmaker's Society, also referred to in this document as the Chapter.

Section 1.2- Purpose. This chapter is organized and is to be operated specifically:

- a. To preserve the rich and diverse traditions of the art of glass beadmaking and glassworking techniques;
- b. To promote educational initiatives on historical, as well as, contemporary techniques and trends;
- c. To establish programs which promote the art of glass beadmaking and glassworking to the general public, as well as among collectors, potential collectors, museums, the arts community, and educational facilities; and
- d. To institute communications, networking support, and professional development among the glass beadmakers in the north central Texas area.

**Article II**

MEMBERS

Section 2.1- Membership. Membership in the Grapevine Beadmaker's Society shall be open on a non-discriminatory basis to all individuals and groups who are interested in supporting contemporary glass beadmaking, who pay dues at rates established by the group and who abide by the regulations and standing rules of the chapter. Membership is not limited by race, color, creed, sex, national origin or sexual orientation.

Section 2.2- Honorary and Complimentary Membership. At its discretion, the Grapevine Beadmaker's Society may grant from time to time honorary or complimentary memberships to groups or individuals for whatever time frame the group chooses.

Section 2.3- Voting. Each membership in good standing shall be entitled to one vote on all general and special elections submitted to a vote by the members.

Section 2.4- Termination of Membership. Memberships will be terminated if: a) dues are not paid by the date set by the group, b) other financial obligations to the chapter are not paid within the time constraints set by the Grapevine Beadmaker's Society, c) violations of the Code of Regulations, standing rules, or other behaviors that threaten the well-being of individuals or the chapter occur. Termination will be by majority vote of the Grapevine Beadmaker's Society present for a regular or special meeting.

Section 2.5- Resignation. Membership in the Grapevine Beadmaker's Society is considered continual unless a member declares in writing a desire to resign. Resignation does not relieve obligation of any accrued and/or unpaid obligations to the Grapevine Beadmaker's Society.

### **Article III** **DUES**

Section 3.1-Dues. All members except honorary/complimentary members shall pay annual dues. The amount, method of payment, and all other details regarding dues will be determined by the Grapevine Beadmaker's Society from time to time, and will be announced to the membership prior to going into effect.

Section 3.2- Variances. From time to time, the Board may create variances from the established dues structure. For example if a member must receive a printed newsletter their dues may be higher to accommodate the additional cost.

Section 3.3- New Members' Dues. New members who pay dues in the last quarter of the membership period will be granted paid membership status for the following year.

### **Article IV** **OFFICERS OF THE CHAPTER**

Section 4.1- Officers. The officers of the Grapevine Beadmaker's Society shall be the President, Treasurer and Secretary. The President, Vice President, Treasurer and Secretary will be the Executive Committee and the Board of Directors. More officers may be added as the chapter grows.

Section 4.2- Election of Officers. The President, Vice President, Treasurer and Secretary will be elected by a vote of the membership.

Section 4.3- Terms of Office. All officers shall hold office for a term of two years, until their successors have been duly elected and have qualified, or until removed as herein provided. Officers nearing the end of their two-year term may run for re-election for another 2-year term. There will be no term limits on these positions.

Section 4.4- Vacancies. In case any office of the Grapevine Beadmaker's Society becomes vacant by death, resignation, retirement, disqualification, or any other cause, the office may be filled by appointment of the President, subject to affirmative vote of the majority of the Grapevine Beadmaker's Society membership, although such majority may not constitute a quorum, present at any regular or special meeting called for that purpose. Each person so elected to fill a vacancy shall remain an officer until the next scheduled election and qualification of his/her successor.

### President

The President shall have and exercise general charge and supervision of the affairs of the Grapevine Beadmaker's Society, including the scheduling of meeting times and places.

### Vice President

The Vice President shall assume the leadership role in the absence of the President. The officer will also be responsible for identifying and arranging educational programs that provide members with opportunities for personal and professional growth.

### Secretary

The Secretary takes minutes of monthly meetings and distributes information via the email to all members. The officer will also be in direct communication with the National Organization via our Regional Director.

### Treasurer

The Treasurer shall oversee the custody of all Grapevine Beadmaker's Society funds and securities, shall oversee the books belonging to the Grapevine Beadmaker's Society and shall oversee the keeping of full and accurate accounts of all receipts, disbursements and members in good standing. In case of the Treasurer's death, resignation, retirement, or removal from office all books, papers, vouchers, money, and property of whatever kind in the Treasurer's possession or under the Treasurer's control belonging to the Grapevine Beadmaker's Society shall be returned. The Treasurer shall, in general, perform the duties incidental to the Office of Treasurer, subject to the control of the Executive Committee.

**Section 4.5- Removal and Resignation of Officers.** Any Officer may be removed, either with or without cause, at any time, by a vote of the majority of the Officers then serving. Any Director may resign from office at any time by written notice to the Chapter. Such resignation shall be effective upon receipt by the Grapevine Beadmaker's Society, unless another effective date shall be specified.

Any Officer proposed to be removed shall be entitled to at least ten (10) days notice, in writing by mail, of the meeting of the Grapevine Beadmaker's Society at which such removal is to be voted upon and shall be entitled to appear before and be heard by the group at such a meeting. The decision of the group is final.

Should any Officer be absent from six consecutive meetings of the Grapevine Beadmaker's Society or any committee without sending communication to the President or his or her designee stating the reasons for such absence, or if these reasons should not be accepted by the Officers, the group may by resolution declare his/her seat vacant and may proceed to fill the vacancy thus created in accordance with Section 4.4 of this Article IV.

**Article V**  
**MEETINGS**

Section 5.1- Regular Meetings. Regular meetings of the Grapevine Beadmaker's Society shall be held at least six times a year at such times and at such places as shall be determined by the group.

Section 5.2 - Special Meetings. Special meetings of the Officers may be called by the President.

Section 5.3- Notice of Meetings. Notice of meetings will be sent via e-mail no later than 2 weeks before the next meeting.

Section 5.4- Consents. Whenever the vote of the group is required to be taken at a meeting in connection with any group action, a member may submit in writing or via email their vote if they are unable to attend the meeting.

**Article VI**  
**COMMITTEES**

Section 6.1- Committees. The Executive Committee may by general resolution delegate to committees or to officers of the Chapter such powers as they may see fit. Each committee shall consist of two or more members and must be chaired by an Officer. Any committee charged with review of matters relating to finance, personnel, or legal issues must be comprised only of current members of the Executive Committee.

Section 6.2- Appointment. The Officers shall have the power to create committees of its members to exercise such powers as are specifically delegated by resolution of the group. All such committees shall have the power to establish written rules and regulations for the conduct of their business, consistent with the laws of the State of Texas and these Regulations, and shall keep written records of their proceedings, which shall be maintained by the chapter. The President or designee shall oversee the Committee.

Section 6.3- Other Committees. Other committees (for special events such as a bead show) may be appointed by the Executive Committee with concurrence of the Grapevine Beadmaker's Society members for such tasks as circumstances warrant. Such committees shall limit their activities to the accomplishment of the particular tasks for which they are created. Upon completion of its assigned task, each such committee shall stand discharged.

**Article VII**  
**CONTRACTS, CHECKS, DEPOSITS, AND FUNDS**

Section 7.1- Contracts. The Executive Committee, except as these Regulations provide, may authorize any member of the Grapevine Beadmaker's Society to enter into contract or execute and deliver any instrument in the name of the group, and such authority may be general or confined to a specific instance. Unless so authorized by the Executive Committee, no officer, agent, or employee shall have any power or authority to bind the Chapter by any contract or engagement or to pledge its credit or render it monetarily liable for any purpose or any amount.

Section 7.2- Bills, Notes, etc. All bills payable, notes, checks, or other negotiable instruments of the Chapter shall be made in the name of the Grapevine Beadmaker's Society and shall be signed in accordance with resolutions duly adopted by the group. No

officer, either singly or jointly with others, shall have the power to make any bills payable, notes, checks, drafts, warrants, or other negotiable instruments or endorse the same in the name of the Grapevine Beadmaker's Society, except as herein expressly prescribed and provided.

**Article VIII**

**FISCAL YEAR**

The fiscal year of the Grapevine Beadmaker's Society shall end in December each year.

**Article IX**

**BOOKS AND RECORDS**

There shall be kept correct and complete books and records of accounts and minutes of the proceedings of the Grapevine Beadmaker's Society.

**Article X**

**AMENDMENTS**

This Code of Regulations may be altered, amended, repealed, or added to by affirmative vote of a majority of the members of Grapevine Beadmaker's Society casting votes, provided that written notice shall have been sent to all members, which notice shall state the alterations, amendments or changes proposed to be made in this Code of Regulations. Only such changes as have been specified in the notice shall be made.